

ARRANGEMENTS FOR OBTAINING THE VIEWS OF STAFF AND STUDENTS

The Instrument & Articles of Government of the College require the publication of arrangements for consulting with students and staff at the College on the determination and periodic review of the educational character and mission of the College and the oversight of its activities.

Following review from the Curriculum, Quality & Standards Committee, the Corporation is asked to review and **APPROVE** the statement below and for the statement to be uploaded onto the governance section of the College website.

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Governance Oversight:

The terms of reference for the Curriculum, Quality & Standards Committee confirm the following responsibilities of the Committee:

- To consider the views of students on teaching, learning, assessment and college life and to monitor actions taken to improve identified areas (Learner Voice).
 - To consider the views of staff on teaching, learning, assessment and college life and to monitor actions taken to improve identified areas (Staff Voice).
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Students:

The Learner Voice is at the heart of the College's decision making and quality assurance processes.

Students are consulted via the following means:

- Executive Plus Student Voice Group with governor invited to attend to observe

- Student surveys carried out by the College with outcomes of surveys, and actions taken arising from the surveys, reported to the Curriculum, Quality & Standards Committee
- Course representative meetings and feedback
- Course team meetings where students are invited
- Termly parliament meetings with Course Representatives, the Executive Team and either the Chair or Vice Chair of Governors in attendance
- Student Union Executive
- Student observers as part of Teaching, Learning and Assessment
- Tutorial system
- Student project groups e.g. attendance
- Governor Link Visits where opportunities are given to meet with students
- The College also engages with its HE students through the feedback received as part of the National Student Survey, with outcomes of the survey, and actions taken arising from the surveys, reported to the Curriculum, Quality & Standards Committee

Feedback from students feeds into the College quality assurance and review processes, including the Self-Assessment Report and the Quality Improvement Plan.

Staff:

The College seeks to engage with staff through the following opportunities:

- Staff surveys
 - Joint Consultation Committees
 - Staff Briefings by the Executive Team
 - College Committees and Focus Groups
 - Weekly bulletin for all staff
 - Meetings with every Directorate – both support and curriculum – twice per year – at the start of the year to set out priorities and at the end of the year to get feedback on what has worked well/less well/recommendations for improvement
 - Whole staff briefings at every College Development Day
 - Staff Development Days and engaging with staff to gain their feedback
 - Staff engagement activities to be reported the Curriculum, Quality & Standards Committee
 - Governor Link Visits where opportunities are given to meet with staff
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Staff and Student Governors:

One staff and two student governors are elected to the Board of Governors and play a full part in the business of the Board. In addition to its responsibility to review the educational character, mission, values and strategic priorities the Board also monitors all aspects of the College's provision, its financial performance and its outcomes for students.
