

## ARRANGEMENTS FOR OBTAINING THE VIEWS OF STAFF AND STUDENTS

The Instrument & Articles of Government of the College require the publication of arrangements for consulting with students and staff at the College on the determination and periodic review of the educational character and mission of the College and the oversight of its activities.

Following review from the Curriculum, Quality & Student Experience Committee, the Corporation is asked to review and **APPROVE** the statement below and for the statement to be uploaded onto the governance section of the College website.

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### Governance Oversight:

The terms of reference for the Curriculum, Quality & Student Experience Committee confirm the following responsibilities of the Committee:

- To consider the views of students on teaching, learning, assessment and college life and to monitor actions taken to improve identified areas (Student Voice).
  - To consider the views of staff on teaching, learning, assessment and college life and to monitor actions taken to improve identified areas (Staff Voice).
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### Students:

Student Voice is at the heart of the College's decision making and quality assurance processes.

Students are consulted via the following means:

- Executive Plus Student Voice Group with governor invited to attend to observe
- Student surveys carried out by the College with outcomes of surveys, and actions taken arising from the surveys, reported to the Curriculum, Quality & Student Experience Committee
- Course representative meetings and feedback
- Course team meetings where students are invited
- Termly parliament meetings with Course Representatives, the Executive Team and either the Chair or Vice Chair of Governors in attendance
- Student Union Executive
- Student feedback as part of Learning Walks and Deep Dives

- Tutorial system
- Student project groups e.g. attendance
- Governor Link Visits where opportunities are given to meet with students

Feedback from students feeds into the College quality assurance and review processes, including the Self-Assessment Report and the Quality Improvement Plan.

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Staff:

The College seeks to engage with staff through the following opportunities:

- Staff surveys
  - Joint Consultation Committees
  - Staff Briefings by the Executive Team
  - College Committees and Focus Groups
  - Weekly bulletin for all staff via Connect.
  - Meetings with every Directorate – both support and curriculum – twice per year – at the start of the year to set out priorities and at the end of the year to get feedback on what has worked well/less well/recommendations for improvement
  - Whole staff briefings at every College Development Day
  - Staff Development Days and engaging with staff to gain their feedback
  - Staff engagement activities to be reported to the Curriculum, Quality & Student Experience Committee
  - Governor Link Visits where opportunities are given to meet with staff
  - Focus on Health and Wellbeing including: Health and wellbeing objective in the College Development Plan and 3 year strategic plan. Health and Wellbeing Committee who feed into the Human Resources Executive Group. Bespoke training for staff which is evaluated including staff feedback on topics. Health and Wellbeing rooms on each site. Online Health and Wellbeing resources and newsletter. Bespoke Health and Wellbeing Roles. Annual Health and Wellbeing day.
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Staff and Student Governors:

One staff and two student governors are elected to the Board of Governors and play a full part in the business of the Board. In addition to its responsibility to review the educational character, mission, values and strategic priorities the Board also monitors all aspects of the College's provision, its financial performance and its outcomes for students.

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